

BUYER ENQUIRIES – Residential Contracts

Only standard searches, as set out, will be undertaken on this file unless we are notified to the contrary – please be aware of time restrictions.

Standard Searches: the searches that are covered by our professional fees are as follows:-

Title Searches, Registered Plan, Local Rates & Water Searches including special water meter read (if possible), Land Tax Clearance Certificate, x1 Registered Encumbrance Search (if burdening the land), BCCM Form 13/Section 40 Body Corporate Certificate (if Body Corporate), CMS Search (if Body Corporate).

Additional Encumbrance searches

NOTE: Time limits apply to the exercise of some of the below Possible Rights and further that the ADL and REIQ contracts may have different time limits.

Particulars of Standard Searches – All conveyances

	Buyers risk/concern	Possible Rights	Suggested timing	Search required
*	Title Investigations	Termination – (if material defect).		Standard
	Current title search	Compensation – (if material or immaterial defect and buyer gives	Now + settlement date	
*	Registered plan	owner at the time of settlement.	Now	
	Registered encumbrances (e.g. easements), interests and administrative advices		Now	
	Real property description, title reference, encumbrances, registered leases, location of land, caveats, lot entitlement, bylaws, details of progressive development of the scheme, administrative advices. (One encumbrance			

	Buyers risk/concern	Possible Rights	Suggested timing	Search required
	search is included under our standard searches, any additional encumbrance searches that are ordered or requested will be charged to you at cost price)			
*	Land Tax Whether there are any outstanding amounts payable for land tax (which may become payable by the buyer).	Arrears of Land Tax are a defect in title which allows termination if not paid at settlement. Note that the commissioner may issue a notice requiring a buyer to pay part of the purchase price equal to the unpaid land tax directly to the commissioner.	Contract signed	Standard
*	Rates search Rates information. Outstanding infrastructure charges will not generally be shown in a rates search. For details of outstanding infrastructure charges, a standard or full planning and development certificate must be obtained.	Allows for adjustment in accordance with the contract	Contract signed (takes 12 Business Days)	Standard
	A rates search may show outstanding notices issued and required to be disclosed under Local Law 17. However, the rates search may not fully show whether other Local Law 17 disclosure or maintenance obligations apply. Additional investigations are necessary.	Gold Coast City Council Local Law 17 (Maintenance of Works in Waterway Areas) If the property is in the Gold Coast City Council local government area, disclosure obligations, termination rights and/or ongoing maintenance obligations may apply.		
	Local government Enquiries: Special water meter reading	No contractual termination rights. Results may be used for adjustment under clause 2.6. Allows for adjustment in accordance with	Contract signed (takes 14 days)	Standard

Buyers risk/concern	Possible Rights	Suggested timing	Search required
	the contract (particularly prevents liability for large water costs if leak has occurred or other high usage)		
Personal Property Securities Register Details of any personal property affected by a registered security interest — important as assets you may be buying could be repossessed	Seller contractually sells the Property (Land, improvement and chattels) free from encumbrances. If a security interest is not released at settlement by delivery of a Release and Undertaking to Amend the register then it may entitle termination.	Now + settlement date	Standard
Form 13 Information Certificate (particularly advisable if instructions are not to undertake a body corporate records search, which is more extensive and advisable) Levy information, by-laws, lot entitlements, insurances	Termination under Contract for breach of warranty. Termination Rights: • for inaccuracy in Disclosure Statement • for breach of implied warranty Note: Time limits apply to the exercise of these possible rights.	Contract signed	Standard
Title Investigations Community management statement Real property description, title reference, encumbrances, registered leases, location of land, caveats, lot entitlement, by- laws, details of progressive development of the scheme, administrative advices.	Termination under Contract — (if material defect). Compensation — if material or immaterial defect and Buyer gives notice prior to settling). Termination or damages under Contract — (if warranties inaccurate) including that the Seller must be the registered owner at the time of settlement.	Contract signed	Standard
Building management statement	-		
Title search of common property See details in section 1 (as they apply to the common property)	A right of termination if reveals an undisclosed body corporate asset (such as a lease).		

Highly Recommended Searches – All Conveyances

Department of Environment and Science	Termination or compensation under contract if seller fails to disclose	Now	Yes ☐ No ☐
Determine if land is on the Environmental Management Register or Contaminated Land Register.* *Note: This search does not provide all the information under the Environmental Protection Act 1994 (Old) that could potentially give rise to a statutory right of termination.	notifiable activity or other circumstances that may lead to classification as contaminated. Termination must be exercised at least 2 business days prior to settlement. Claim for compensation must be		
	made prior to settlement. Under statute, if Property is on one of the applicable registers a Buyer may terminate if the Seller does not give disclosure before agreeing to sell. Termination must be exercised prior to settlement or possession, whichever is the earlier, or, if Seller makes disclosure after the Contract, within 21 business days of Seller's notice.		
Qld Transport and Main Roads Roads Port authority (only if on the river) Rail Current proposals, resumption information for roads, ports and rail. (Queensland Transport will not provide information on proposals for resumptions not currently approved)	Termination under Contract (at any time before settlement) if a current proposal in relation to 'transport infrastructure' that affects the land	Contract signed (takes 12 Business Days)	Yes
Local government enquiries Set out below are possible enquiries available through the local government	Enquiries may provide termination under contract if: • Use of property is unlawful; • Services pass unlawfully over land.		
Town planning search (limited)(only standard	See above	Contract signed	Yes 🗌 No 🗌

Buyers risk/concern	Possible Rights	Suggested timing	Search required
recommendation if not in a Community Titles Scheme)			
Town planning information (zoning, use, future use), summary of the provisions of planning scheme and regulatory provisions applying, any designations applying to the premises and information from infrastructure charges register. May show if the Property cannot be used as intended.			
Sewerage and drainage plans Position of sewerage and drainage pipes. May show if parts of the property cannot be used as intended.	See above	Contract signed	Yes 🗌 No 🗍
Building Notices Search (Property Notices Search in BCC) Information about show cause and enforcement notices	Termination under contract prior to settlement if a notice has issued prior to the Contract Date.	Contract signed	Yes 🗌 No 🗍
QCAT Tree Register and minor civil dispute (fences) searches	Termination prior to settlement under statute if seller doesn't give a copy of any tree application or order prior to contract.		
Online search for orders (www.qcat.qld.gov.au) Details of orders in relation to trees and fences on the Property under the Neighbourhood Disputes (Dividing Fences and Trees) Act 2011 (Qld)	Termination under contract may also be possible	Now and preferably also a second search just prior to settlement	Yes 🗌 No 🗍

Buyers ris	k/concern	Possible Rights	Suggested timing	Search required
application fences ap orders Details of orders in and fence under the Disputes (and Trees, Note: Details of and fences can be applications can the QCAT registry applications and receive results (a settlement). Sea identify termination or details of the property of the	applications and applications and relation to trees son the Property Neighbourhood Dividing Fences Act 2011 (Qld). QCAT orders in relation to trees e searched online but details of only be searched by attending y. Warning – this search of notices can take some time to and may even be received after rich still advisable as may ion or other rights. Our letters have more information.		Now and preferably also a second search just prior to settlement (if possible having regard to length of time to receive physical searches)	Yes No
normal tariff if the proper guarantee co of the guaran if the proper upon what connected; whether the	ty is connected under conditions; ty is connected under conditions and the amount	 If easement over cables is undisclosed: termination under Contract if material; compensation may be claimed (before settlement) if material (where Buyer doesn't terminate) or immaterial. No right if easement is a proposed easement. 	Contract signed (takes 14 Business Days)	Yes □ No □
Federal Co shows: • If an action h by or against • the nature of • copies of all interlocutory	District and ourts and QCAT	Termination under contract if there is a judgment, order or writ issued affecting the property, including where seller is bankrupt	Contract signed	Yes 🗌 No 🗍
The bankrupton information co	cy register y register should provide ncerning name of s of bankruptcy, and	Termination under Contract if Seller is bankrupt.	Contract signed	Yes 🗌 No 🗌
-	rch ecommunication ables (including	No contractual termination rights.	Now	Yes 🗌 No 🗌

Buyers risk/concern	Possible Rights	Suggested timing	Search required
Optic Fibre) belonging to Telstra, Optus, UEComm, AAPT and PowerTel and other providers that pass through the Property and information on communications network that may impact on the Property.			
Mining and other geothermal tenures (online)	No contractual termination rights (unless an access agreement).	Contract signed	Yes No
Details of mining, petroleum, gas storage or geothermal tenures granted			
Note: access agreements with holders of mining, petroleum, gas and other geothermal tenures on the land or on adjoining property are binding on successors in title. These agreements will not appear on the register and inquiries should be made of the Seller.			
Australian Securities and Investment Commission (if corporate seller or buyer)	Termination under contract if a breach of a warranty		
Company search Details of seller corporation	-	Now + settlement date	Yes No
including directors, ABN	_		NO [_
Organisation & Business Names search	-	Now	Yes 🗌 No 🔲
Organisation name, ABN, type of company,			
registration date and whether the organisation			
holds a professional licence or registration.			

Buyers risk/concern	Possible Rights	Suggested timing	Search required
Pool Safety Register This search shows whet there is: • a pool on the land; • a current pool safety certificate for property; • a revocation notice for a pool safe certificate under s 246AG Buildin 1975 (Qld).	Contract, the Contract is subject to the Buyer being satisfied that a pool safety certificate can be issued. The Buyer, acting reasonably may terminate if no pool safety certificate.	Now	Yes 🗌 No 🗍
Transport Noise Corridonsearch If the Property is in a not corridor, the Queenslar Development Code requively buildings to achieve cerelevels of noise mitigation through the use of appropriate materials for the floor, walls, roof, windows and doors whe they are located in the corridor.	the property is in a noise corridor. pise nd uires rtain on	Now (A search should be undertaken early in the conveyance so that a buyer can exercise other termination rights if necessary.)	Yes 🗌 No 🗍

Optional searches – All conveyances

Buyers risk/concern	Possible Rights	Suggested timing	Search required (tick response)
Computer Inventory of Survey Plans search (Radial search) (available from Department of Natural Resources, Mines and Energy or its distributors) May point to previous surveys which can then be obtained	Termination under contract if material defect Compensation if buyer completes and defect material or immaterial. Claim for compensation must be notified prior to settlement.	Contract signed	Optional Yes ☐ No ☐
Queensland Building and Construction Commission Details of insurance cover for the property	No contractual termination rights.	Contract signed	Optional Yes No
Vegetation Management (State) Details of: • requirements under the Vegetation Management Act 1999 (Qld) for clearing vegetation • whether land is high risk and clearing is subject to protected plants framework under Nature Conservation Act 1992 (Qld)	No contractual termination rights.	Contract signed	Optional (but advisable if property is being purchased for development) Yes No
Protected Plants (State) (Search in Department of Environment and Heritage Protection) Details of high risk areas for protected plants.	No contractual termination rights.	Contract signed	Optional (but advisable if Property is being purchased for development) Yes No
As per limited town planning advice above, however additional information obtained will generally only be relevant for future development or checking compliance of existing development Per limited search (see above) plus copy of decision	Termination under Contract (at any time before settlement) if outstanding development approval condition which, if complied with, would constitute a material mistake or omission in Seller's title (e.g. requirement for grant of easement).	Contract signed (takes 12 Business Days)	Optional (but advisable if you intend to develop or need to check development is compliant) Yes No

Buyers risk/concern	Possible Rights	Suggested timing	Search required (tick response)
notices for current and declined development approvals and copy of infrastructure agreements. See Booklet regarding circumstances where this search might be necessary to reveal obligations attached to the Property which could be significant.			
Town planning (full) As per standard town planning advice above, however Council will be bound by the information provided in the certificate which can provide additional protection if you are considering future development. Per standard search (see above) plus statement re fulfilment or non-fulfilment of any current development conditions, details of infrastructure agreements, advice of prosecutions for development offences. See Booklet regarding circumstances where this search might be necessary to reveal obligations attached to the Property which could be significant.	Termination under Contract (at any time before settlement) if outstanding development approval condition which, if complied with, would constitute a material mistake or omission in Seller's title (e.g. requirement for grant of easement).	Contract signed (takes 30 Business Days)	Optional (but advisable if you intend to develop or need to check development is compliant) Yes No
Building approval search Details of building approvals and inspections	No contractual termination rights for lack of building approvals.	Now	Optional (but advisable if you intend to build or renovate) Yes No

Buyers risk/concern	Possible Rights	Suggested timing	Search required (tick response)
Health Department search Whether the property is registered with the Health Department and any contraventions	No contractual termination rights.	Contract signed	Optional (but advisable if business conducted) Yes No
Heritage search Whether property listed on heritage register or any heritage agreements in existence	Contractual termination right (ay any time before settlement) if listed on register or is affected by <i>Queensland Heritage Act 1992</i> (Qld)	Contract signed	Optional (relevant if building more than 50 years old) Yes No
Online Planning and Development System search (availability depends on Local Government area) Some Local Governments provide free online searches that provide some, but not necessarily all, Development Application materials and decisions. The information may not be complete and is not warranted by Council. The information shows applications (whether approved or not) and approvals and may include development conditions that run with the land (i.e. bushfire management plans and other ongoing conditions of approval).	Potential termination under Contract (at any time before settlement) if outstanding development approval condition which, if complied with, would constitute a material mistake or omission in Seller's title (e.g. requirement for grant of easement).	Contract signed	Optional (but advisable, particularly if a standard or full town planning search is not being conducted or development is intended) Yes No
Flood search (Brisbane City Council has online flood search and Sate Government Flood Checker has historical data) Whether the property has flooded and the level of the last flood	No contractual termination rights.	Now	Optional (but advisable if land located near a waterway or in a flood prone area or you intend to build on land) Yes No

Buyers risk/concern	Possible Rights	Suggested timing	Search required (tick response)
Vegetation Protection Orders (For Brisbane this is under Natural Assets Local Law.) Details of whether vegetation on the Property is protected vegetation or subject to an order.	No contractual termination rights.	Contract signed	Optional (but advisable for purchase of properties near waterways, bushland or is rural to be developed) Yes No
Powerlink Information concerning the Authority's future interest in the property, easements and transmission lines	 If easement over cables is undisclosed: termination under Contract if material; compensation may be claimed (before settlement) if material (where Buyer doesn't terminate) or immaterial. No right if easement is a proposed easement. 	Contract signed	Optional (generally only necessary for large rural or commercial properties) Yes No
Coastal Development Approval (Historical Tidal Works Approvals) • historical tidal works approvals issued prior to 18 November 2005; • the date of any approval issued • nature of the works approved.	No contractual termination rights.	Contract signed	Optional (advisable if the property has a jetty or other construction over water) Yes No
Coastal management search Whether the land is within a coastal management control district or an erosion-prone area and therefore the provisions of the Coastal Protection and Management Act 1995 (Qld) applies.	No contractual termination rights. Right to terminate under <i>Coastal Protection</i> and <i>Management Act 1995</i> (Qld) - requires notice at least 14 days prior to settlement of an undischarged coastal protection notice under s59 or an undischarged tidal works notice under s60.	Contract signed	Optional (if property is located in a coastal area (beach or harbour area) this search is advisable) Yes No
World heritage list Whether property listed on the heritage list.	Termination under Contract (at any time before settlement) if on World Heritage List or affected by <i>Queensland Heritage Act 1992</i> (Qld).	Now	Optional Yes ☐ No ☐
National heritage listing	Termination under Contract (at any time before settlement) if on World Heritage List	Contract signed	Optional Yes 🗌 No 🔲

Buyers risk/concern	Possible Rights	Suggested timing	Search required (tick response)
Information on indigenous, natural and historic sites on the register	or affected by <i>Queensland Heritage Act 1992</i> (Qld).		
Queensland Heritage Register search Whether property is listed on heritage register or any heritage agreements in existence	Termination under Contract (at any time before settlement) if affected by <i>Queensland Heritage Act 1992</i> (Qld).	Contract signed	Optional Yes ☐ No ☐
ATSI Cultural Heritage Register and Database (DNRME) Whether property listed on heritage register or any heritage agreements in existence	No contractual termination rights.	Contract signed	Optional Yes ☐ No ☐
Environment Protection and Biodiversity Conservation Act 1999 (Cth) Information about protection of world and national heritage places, wetlands of international importance, biodiversity conservation, threatened and migratory species, marine areas and parks and nuclear actions.	No contractual termination rights.	Now	Optional (but advisable if buying vacant land for development) Yes No
Unexploded Ordnance (UXO) (Department of Defence) Details of whether a site may have potential UXO contamination.	No contractual termination rights.	Contract signed	Optional (generally only necessary for non-urban properties) Yes No
Fish Habitats (Department of National Parks, Sport and Racing) Details of whether a site may be affected by a	No contractual termination rights	Contract signed	Optional (if property is located in a coastal area (beach or harbour area) this search is advisable) Yes

Buyers risk/concern	Possible Rights	Suggested timing	Search required (tick response)
declared fish habitat area (which may limit coastal development).			No 🗌
Biosecurity Act - Register of Prohibited Matter and Restricted Matter Permits Details of biosecurity risks present on property.	No contractual termination rights.	Contract signed	Optional (if Property is located in an agricultural area this search is advisable) Yes No No
Dial before you Dig Shows the presence of infrastructure on the Property.	Termination – (if material defect). Compensation – (if claimed before settlement and defect is material, where Buyer doesn't terminate, or immaterial). Termination or damages – (if any warranties inaccurate).	Contract signed	Optional Yes No
Inland Rail (www.inlandrail.artc.com.a u/route) Details of inland rail freight line.	Termination under Contract (at any time before settlement) if a current proposal in relation to 'transport infrastructure' that affects the land.	Contract signed	Optional (but advisable if Property is located in SEQ Queensland between Goondiwindi and Brisbane) Yes No

Additional optional searches – Community title schemes (Units, townhouses, etc)

Buyers risk/concern	Possible Rights	Suggested timing	Search required (tick response)
Local government Enquiries Certificate of Classification Whether the classification of the building allows you to use the premises for your intended use (for example, if purchasing for permanent residence as opposed to temporary letting, that this use is	Termination under Contract if there is no certificate of classification issued at settlement (where a certificate is required) for a failure to give vacant possession.	Now	Yes No

Buyers risk/concern	Possible Rights	Suggested timing	Search required (tick response)
allowed under the certificate of classification).			
Body Corporate Records Search Only if the Property is subject to the Building Units and Group Titles Act 1980 (Qld) or the Body Corporate and Community Management Act 1997 (Qld). A review of body corporate records to identify issues not covered by Form 13 Certificate including Levy information, by-laws, lot entitlement, insurances, details of management and letting agreement, referee's orders, special levies, or where the minutes disclose works required due to building defects such as structural issues, water leak issues, combustible cladding or concrete cancer.	Termination under Contract for breach of warranty and if materially prejudiced. Termination rights: • for inaccuracy in Disclosure Statement • for breach of implied warranty. Note: Time limits apply to the exercise of these rights	Contract signed	Yes No No
Body Corporate Orders (Form 3 BCCM) from Body Corporate Commissioner Details of Orders made against a particular community title scheme	Termination under Contract if an order requires work to be done or money spent on the lot or common property Compensation under Contract only if the order was issued prior to Contract:	Contract signed	Standard Yes No
,	No contractual termination rights.	Contract signed	Optional: Yes No

Buyer arranged searches – strongly advised to obtain

Search / Enquiry	Buyers risk/concern	Suggested timing	Search required (tick response)
Pest inspection/building inspection Only of benefit after contract date, if standard or special condition in contract. Information concerning the condition of the property.	Termination under contract only if a reasonable buyer would consider the report unsatisfactory	Contract signed	Optional (although you are strongly advised to obtain report) You must arrange these reports
Survey Identify the boundaries of the land, the area and location of improvements.	Termination under contract if material defect Compensation under contract if buyer completes and defect material or immaterial. Claim for compensation must be notified prior to settlement.	Contract signed	Optional (although you are strongly advised to obtain a survey) You must arrange a surveyor to conduct a survey, if you choose to

Only standard searches, as set out, will be undertaken on this file unless we are notified to the contrary – please be aware of time restrictions.